



**Attn: ISAE Meeting Facility Members**  
**PARTNER UP WITH US IN 2004!**



*The ability to showcase your facility is coming your way!  
 We have added a new feature for 2004: As a program sponsor, your promotional message goes out with all promotions related to our event! We'll include your facility logo in the marketing materials and your promotional materials on-site at the program. Plus, you can deliver personal welcoming remarks at the event!*

**Cost of sponsorship & hosting of an ISAE Event: \$250\***

*\*The \$250 must be deducted off the final event invoice for this sponsorship.*

	<u>Luncheons</u>	<u>Workshops</u>
Average Attendance	75-100 ppl.	30-40 ppl.
Set Time	Rounds of 8	Classroom
Catering Cost*	Noon – 2:00 pm	9 am – Noon
Billing	*\$13 per (incl.) Net 30 days	*\$7 per (incl.) Net 30 days

*\*ISAE will pay for the budgeted cost indicated by event. Any amount over the budgeted costs will be donated by hosted sponsor.*

**2004 Schedule of Events:**

<u>Date</u>	<u>Format</u>		<u>Date</u>	<u>Format</u>
1/14	Legislative Luncheon – SOLD – Hyatt Regency	5/19		Workshop
2/18	Luncheon		9/15	Luncheon
3/17	Workshop		10/20	Workshop
4/21	Luncheon			

Meeting dates are available on a **FIRST COME, FIRST SERVE** basis.  
**Hurry! Dates fill up FAST!**

*Yes! We would like to host a 2004 ISAE event! We have listed preferred date choices below.*

1<sup>st</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice \_\_\_\_\_ 3<sup>rd</sup> choice \_\_\_\_\_

Contact: \_\_\_\_\_

Property: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Check# \_\_\_\_\_ CC# \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature: \_\_\_\_\_

ISAE, 7150 Winton Drive, Suite 300, Indianapolis, IN, 46268, Fax: 317.280.8527, Email: [info@isae.org](mailto:info@isae.org)

**\*Please note this is a new address and fax number for ISAE\***